



ASSP Meeting #3

Tuesday October 31, 2017



Agenda

- Welcome/Check-in
- Monday Mail Review
- Fundraising Week
- Discussion of Level 1 Reps and Committees
- Updates from the E-Board
- Wrap Up

Check In



<https://goo.gl/forms/fUQT4VNjYf6Zs0ZY2>

Visions and Goals



Promote collaboration and unity of the student body through academic, social, and service opportunities.



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Monday Mail Review



- Last meeting: decided to send out a draft of Monday Mail to the Organizational Presidents
 - Has this been useful?



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Fundraising



- Typically how much money do you make from lobby fundraising?
- Lobby will need to be reserved. Currently the application form is being made.
- ~~• Class Boards will fundraise this month~~
 - ~~○ Please meet with me after the meeting~~
- ~~Rest of the~~ ALL Orgs will fundraise in the lobby in early Spring Semester



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Level 1 Reps and Committees



- What are the roles of Level 1 Reps?
- What is the role of a first year committee?

Action Item: Send Level 1 Picture with student information to Tu (VP of PR) by Monday November 13, 2017.

- Email: assppublicrelations@gmail.com



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Updates: VP of Finance



- Common Mistakes
 - **Receipts**
 - Please do not cover essential information with the clear tape as it may fade the ink (i.e. method of payment, amount of charge, transaction date, etc)
 - **Bank statement**
- **Please highlight the transaction and the amount on the receipt and the bank statement**
- **Reimbursement Checks:** APSA, MAPSC, ASSP (Tu Nguyen, Andy Han, Craig Luis)

Updates: VP of Administration



Calendar Party will be scheduled in December.

- Date: TBA

Note: Fraternities will need to meet together before Calendar party and set rush/pledge events.

In the first 3 weeks, priority will be give to the following:

- Community Health Events
- Fraternity Events
- Other organizational Events

Updates: VP of Community Health



Community Health Programs: Spring 2018 Event Requests

- If you are planning **ANY** Community Health Event(s) please submit an [Event Request Form](#) with the proposed dates for each event.
- Applicable events:
 - Health Fairs
 - Clinics
 - Health Education Events
 - Community Health Related Service Events

Updates: VP of Community Health



- Please note, clinics can submit one request form per type of clinic and list the dates (if more than 5) in the comments section.
- Response editing has been enabled for events with pending details (i.e. Location TBD) but the tentative date(s) must be provided
- Deadline: **Wednesday, November 22, 2017**
- Reminder: **ALL** Community Health Events go through SOCH
 - NOT the ASSP Calendar Party/VP of Administration

Updates: GSG Senators



- Women's Panel, WITH LUNCH!- 11/29, 12-1pm
 - Looking for additional faculty from PA, PT, OT, basic sciences, or pharmacy
 - Email Nivedita (gsghscde@usc.edu) if you have ideas of who might be good for this panel
- HSC Multicultural Space (Open to suggestion)
 - Email: assp.gsgsenators@gmail.com

Wrap Up



Next Meeting:
Tuesday, 11/28/2017 at Noon



Thank You!

**Happy Halloween! Take some candy from
the back.**

